Date: Term Registered:

Hollins University

***Grade Change Form***

Last Name: First: MI:

Student ID:

Please check the appropriate student classification:  UNDERGRADUATE  GRADUATE Course Reference Number (CRN): (ex. 90524)

Course Subject & Number: (ex: ART 100) Number of Credits:

Former Grade was New Grade is Reason for change:

To Remove an Incomplete

Error in Computing Average

Error in Original Report

Other (please explain)

Signature of Faculty Member

Faculty Member Name (Printed)

Rev. 01/31/2024

GradeChange