

SKILLS COURSE APPROVAL FORM

(Check each skill to which your course will apply – check no more than two skills)

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- ___ First-year Writing Requirement (check one: expository not expository)
 - ___ Additional Writing Requirement (check one: expository not expository)
 - ___ Oral Communication
 - ___ Basic Quantitative Reasoning
 - ___ Applied Quantitative Reasoning
 - ___ Applied Research Techniques
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Please attach a draft syllabus and provide information below:

Course Subject: _____ Course Number: _____ (leave blank if new course)

Course Name: _____

Term(s) Taught: _____

Instructor(s): _____

Course Description:

Course Goals (Please refer to <http://pressreg.hollins.edu/esp-general-education-program/>)

Assignments and Grading (Please refer to <http://pressreg.hollins.edu/esp-general-education-program/>)

APPROVED BY:

Instructor: _____ Date: _____

Department Chair: _____ Date: _____

Coordinator of Skill Area: _____ Date: _____

Academic Policy Committee: _____ Date: _____