

NEW COURSE PROPOSAL FOR UNDERGRADUATE COURSES

TITLE: _____
(for catalog)

TITLE FOR SCHEDULE: _____ **DEPARTMENT:** _____
(limit of 30 characters in the schedule of classes)

INSTRUCTOR: _____ **SUBJECT CODE:** _____

EFFECTIVE TERM: _____ **LEVEL:** _____ (100, 200, 300)

OPEN TO FIRST YEAR STUDENTS? _____ **CREDITS:** _____ **SUGGESTED COURSE NUMBER:** _____

Separate application must be made to the Academic Policy Committee for enrollment caps, excepting caps relating to equipment or lab/studio space.

Enrollment Cap/Limit: _____ **Restriction:** _____

PREREQUISITES: _____ **COREQUISITES:** _____

COURSE FULFILLS REQUIREMENTS IN:

MAJOR(S): _____ **MINOR(S):** _____

CROSS-LISTED? _____ **CROSS-LIST DEPARTMENT(S):** _____

** Cross-listing of courses requires new course proposals in each department. Cross-listing should be determined in the first month of the spring term to be effective in the next catalog.

** Use "Perspectives and Skills Course Approval Form" to apply for general education requirements.

COURSE DESCRIPTION: *(50-60 words maximum for the Catalog)*

Signatures of Approval:

Instructor: _____ **Date:** _____

Department Chair: _____ **Date:** _____

Division Chair: _____ **Date:** _____

Academic Policy: _____ **Date:** _____